

**MINUTES OF THE SUNDOWNER RESIDENTS' ASSOCIATION MEETING
HELD AT 18H30 ON 27 July 2010
HELD AT 12 LIBRA STREET, SUNDOWNER**

Present:

Russell Heins (Chair) (RH)
 Cherne Cullen (Vice Chair) (CC)
 Anne Koppenaal (Security liaison & Admin) (AK)
 Sharon Hall (Bookkeeper) (SH)
 Adrian Newbold (AN)
 Colin Sheward (CS)
 Jacky Varty (JV)
 Stephen Varty (SV)
 Chester Connolly (CON)
 Les Oates (LO)
 Judy Oates (JO)
 Trish Williams (TW)

Allan Stott (Piranha Security) (AS)

	ITEM	ACTION	DUE
1.	OPENING		
1.1	RH opened the meeting and welcomed all present.		
1.2	RH announced at the outset that due to pressure at work he had to stand down as Chairman. He was not leaving the committee but he just did not have the time available and could not do justice to the position to which he had been elected.		
2.	<u>Matters Arising</u>		
	<ul style="list-style-type: none"> • Garden lighting: Anne looking for an electrician. CS would recommend and would give AK details. 	AK	25/08
	<ul style="list-style-type: none"> • Municipal Services: Establishment of a CID was very onerous. Sundowner does not have enough crime to get the necessary consideration for approval nor do we have enough money or the clout it would take to get this moving. It would need a full time committee and definitely couldn't be run on a voluntary basis. Perhaps one more call to Francois. 	TW	25/08
	<ul style="list-style-type: none"> • Traffic Calming: Waiting for update from Lesley. 	LB	25/08
	<ul style="list-style-type: none"> • Domestic Workshop: AS will consider the next workshop appropriate and feedback to the committee. JO wanted to establish what the cost was and who paid. Cost about R2000.00 to SRA for refreshments & venue the balance covered by Piranha Security. 		
	<ul style="list-style-type: none"> • Umbrellas for Guards: Received, thanks to Rawson. 	AS	25/08
	<ul style="list-style-type: none"> • Upgrades to booms & Cameras: AS to provide feedback. 	RH/TC	25/08
	<ul style="list-style-type: none"> • Res / Members Stats: Tim to provide. RH meeting with Tim tomorrow. 		
3.	<u>Financials</u>		
	<ul style="list-style-type: none"> • Income & Expense spreadsheet updated and distributed. AK and RH discussed what was needed. 		
	<ul style="list-style-type: none"> • Members – down?? How many more do we need to break even – 26? July intake slow 		
	<ul style="list-style-type: none"> • If down is because of people leaving and the lead time from sale to new resident moving in and getting up and running. 		
	<ul style="list-style-type: none"> • Platters from PnP to welcome new residents to the area are a hit and working well, thanks to PnP and RH. A letter of thanks to be drafted by 	AK/RH	04/08

4.	<p>AK to PnP, Siphiso. RH would sign.</p> <ul style="list-style-type: none"> Ideas for recruitment requested. <p><u>New and Existing Member Flyer / Brochure</u></p> <ul style="list-style-type: none"> Mock up presented – well received Comments thereon requested Quotes to print 1000 Would we entertain the idea of businesses paying for advertising space and what rates would be acceptable? Find out what other pamphlet distributors were charging CS will be involved in getting “residents” to advertise AS requested that we remember to put in all 3 emergency numbers for Piranha Security LO stressed that we needed to target correct market (This was in response to the idea of a calendar) <p><u>Other Marketing ideas</u></p> <ul style="list-style-type: none"> e-blast tool to market SRA, as website was visited very seldom e-mail newsletter - info to residents Info must be relevant Keep sms tool for really important updates 	CON	25/08
5.		CS	25/08
6.	<p>What was update/status of Spring function? CON and AN running with this?</p>		
7.		AS	25/08
		CC	10/08
		CON/AN	25/08
8.	<p><u>NEXT MEETING</u></p> <p>The next meeting will be held at 18h30 on 25 August 2010 at 40 Aries Ave</p>		