

MINUTES OF THE SUNDOWNER RESIDENTS' ASSOCIATION MEETING
HELD AT 18H30 ON 21 APRIL 2010
HELD AT 12 KEURBOOM STREET, SUNDOWNER EXT 2

PRESENT: Russell Heins (RH) – Chair
 Lesley Bremner (LB) - Scribe
 Trish Williams (TW) - Scribe
 Tim Crawford (TC)
 Cherne Cullen (CC)
 Anne Koppenaal (AK)
 Stephen Varty (SV)

APOLOGIES: Chester Connolly (CCon)

ABSENT: Terry Calligeris (TC)
 Les Oates (LO)

BY INVITATION: Sharon Hall (SH) - Finance
 Allan Stott (AS) - Piranha Security

	DESCRIPTION	ACTION	DUE
1	OPENING		
1.1	RH opened the meeting and welcomed all present.		
1.2	Apologies and absentees were noted.		
2	MATTERS ARISING FROM PREVIOUS MINUTES		
2.1	<i>Marketing</i> ❖ TC provided a list of property transfers concluded over the past 12 months. This could prove to be a good marketing tool to approach new owners. ❖ Chairpersons of complexes in Sundowner and along Puttick to be approached for potential membership of the SRA.	AK AK	May/Jun May/Jun
2.2	<i>Gardens</i> ❖ AK reported that the gardens at the booms have been completed. AK was thanked for her efforts in getting this done. ❖ CC mentioned garden lights not working, AK will investigate why.	AK	Next Mtg
2.3	<i>Portfolios</i> ❖ LB advised that the workload was becoming onerous and requested that AK be re-allocated responsibility for local authority management. ❖ RH to convene a meeting to discuss with LB.	AK/LB RH	
2.4	<i>Municipal Services</i> ❖ TW to pursue this option & successes of other areas and revert	TW	Next Mtg
2.5	<i>Football Night's Accommodation</i> ❖ It was decided that this issue will not be pursued any further from the SRA point of view.		
2.6	<i>Traffic Calming Measures</i> ❖ No change was reported.		

	<ul style="list-style-type: none"> ❖ LB was requested to contact our local councilor to get approval from the JRA for the installation of speed humps in Keurboom Street. The residents were being canvassed by RH and TC and to date they have been successful in securing sufficient resident support for the installation of three humps in the street. It was agreed that this model if successful would be rolled out to other areas and residents supported in applications 	LB	Next Mtg
2.7	<p><i>32 Taurus</i></p> <ul style="list-style-type: none"> ❖ TC advised that due to municipal services strike action no further feedback was available from Andrew Garrat. ❖ This issue will pend until further notice and/or advice from Garrat. 	TW	
2.8	<p><i>Domestic Workshop</i></p> <ul style="list-style-type: none"> ❖ The workshop held was a great success from every point of view. It was established that the domestics were very keen on further workshops. ❖ The next workshop to be planned as soon as possible after the AGM in May. ❖ AK & Piranha were congratulated on a job very well done. 		
2.9	<p><i>Umbrellas for Guards</i></p> <ul style="list-style-type: none"> ❖ TC will be providing Rawson umbrellas asap 	TC	
2.10	<p><i>Upgrade of boom areas</i></p> <ul style="list-style-type: none"> ❖ AS advised that the installation of the cameras has been delayed but that they should be delivered within the next week along with the signage ❖ AS to provide RH with a written quote for the installation of cats eyes on the speed humps to make them more visible ❖ All boom poles are being refurbished 	AS AS/RH AS	1 May 1 May 1 May
3.	SECURITY REPORT		
	<p>AS tabled his security report and in brief the situation was as follows during the month of March 2010</p> <p><i>House Breaking</i></p> <ul style="list-style-type: none"> ❖ Illanga, Puttick Road <p><i>Domestic Violence</i></p> <ul style="list-style-type: none"> ❖ Sorrento x 2 <p><i>Noise Disturbances</i></p> <ul style="list-style-type: none"> ❖ Dabrey's ❖ Excell Garage <p><i>Intruders on Premises</i></p> <ul style="list-style-type: none"> ❖ Venus Avenue <p><i>Motor Vehicle Accidents</i></p> <ul style="list-style-type: none"> ❖ Taurus Road ❖ Puttick Avenue ❖ Cnr Apollo and Northumberland x 3 <p><i>House Fires</i></p> <ul style="list-style-type: none"> ❖ Aquarius <p><i>Medical Response</i></p> <ul style="list-style-type: none"> ❖ Saturnus x 2 ❖ Sundowner Lakes 		

	<i>Weather Damage</i> ❖ Apiesdoring <i>Theft</i> ❖ Saturnus		
4.	SECURITY LIAISON, ADMINISTRATION AND MAINTENANCE REPORT		
	AK reported the following for the month to date: Transmitters to be removed = 4 New members for April = 4 Awaiting completed forms = 4 It was agreed that Committee members closest to new/awaiting members will arrange to 'meet and greet', as follows: Pluto Close Eremos Cancer Bramblewood Outstanding contributions = Illanga – CC investigating and will revert Incidents = 1 Activities = grass cutting etc ongoing Monthly reports from Piranha: ❖ Crime stats received for March ❖ Monthly transmitter report not received	LB RH AK TC CC AS	Next Mtg 1 May 1 May
5.	FINANCIAL OVERVIEW, EXCEPTIONS		
5.1	SH presented the financials.		
5.2	TC was requested to provide a list of all residences within the boom area with complexes reflected separately in order to establish correct stats – residents vs. members	TC	Next Mtg
6.	CRIME STATISTICS		
6.1	TC was tasked with obtaining crime statistics for areas surrounding our boomed area in order to assess risks etc within our 'borders' for AGM presentation	TC/RH	30 Apr
7	ROLE DEFINITIONS		
7.1	A proper role definition to be compiled ie: what is the role of the SRA and that of Piranha to inform residents and discussion with Piranha		Next Mtg
7.2	Any suggestions should be forward to RH	ALL	
8	NEW BUSINESS		
8.1	No new business was tabled		
9	AGM PREPARATION UPDATE		
9.1	AK to email all members with proxy forms to be returned to AK in the event that members will not be attending the AGM on 5 May 2010	AK	1 May
10	NEXT MEETING		
10.1	The next meeting will be held at 36 Keurboom at 18h30 on 12 May 2010. This meeting will be a "post mortem" on the AGM and the election of office bearers for the coming year.	ALL	
10.2	AS/Piranha is not required to attend this meeting		
11	The meeting closed at 20h45		